

# Protecting God's Children Workshop

## HOW TO REGISTER ONLINE

*If you know the workshop you wish to attend:*

In the address line type: [www.virtus.org](http://www.virtus.org)

Click on "Registration" (bright yellow on the left hand side).

Select "Begin Registration Process"

Choose "Detroit, MI" from the drop down menu.

Enter your registration information. When asked to enter a USER ID and PASSWORD we suggest using your first name and last name, in lower case with no spaces, as your USER ID, and your last name in lower case as your PASSWORD.

*To view the entire workshop schedule:*

In the address line type: [www.virtus.org](http://www.virtus.org)

Click on "Registration" (bright yellow on the left hand side).

Select "View a list of sessions"

Choose "Detroit, MI" from the drop down menu.

The complete schedule for upcoming Protecting God's Children Workshops will display in date order.

## CHANGING YOUR WORKSHOP

*If you're unable to attend the workshop for which you registered*

In the address line type: [www.virtus.org](http://www.virtus.org)

Login to your Virtus Account using the User ID and Password (as created in the registration process, remembering it is case-sensitive).

To the right of the listed session information, click the word "Change"

The next screen will show all currently scheduled session.

Click the circle next to the session you wish to attend.

A pop-up box will appear; click "OK" to confirm your registration.

For additional assistance, call the Office for Safe Environments, 313.224.8008 or 313.237.5826.